

The Components of a Great Interview

just TAKE
A LESSON



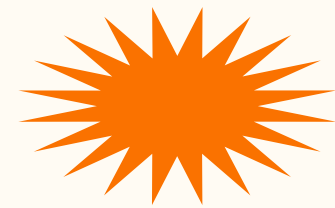
Tips and tricks



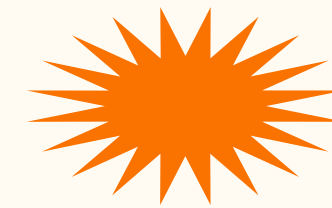
Interviews are
nerve-racking.

No matter how many times you've gone through it, the thought of being interviewed can still make you feel nervous. It's ok!

The key is to be fully prepared.



I will repeat it many times here but preparation is really essential. It boosts your self-confidence and minimize the stress. Be prepared!



Be prepared and practice! Write down all potential questions and answers. Read them aloud in front of the mirror or even record yourself.

Who are you going to work for?

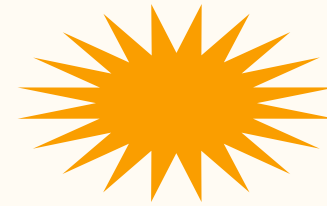
Make your research!



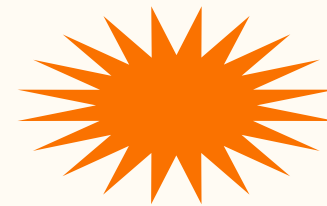
The more you know
the better!

Review the information about your potential employer. Check social media and use the insiders - e.g. people from LinkedIn who work for that company.

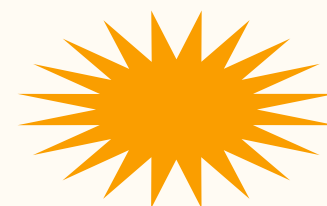
You never get
a second
chance
to make
the first
impression.



Prepare your clothes at least one day before the meeting. Dress smart. You don't want to be overdressed.



Mind your body language - a firm handshake, maintaining eye contact, smiling and being enthusiastic.



Think about your attitude - you are a partner in the conversation. You don't have to behave like a subordinate. However, it's not a place for being arrogant on the other hand.



Tell me about *yourself?*

Study the job post and learn what kind of person the position needs. Keep in mind the company's principles and goals while all your answers.

There are three key points your answer should have: **one from the past, one current, and one future.**



Why do you want to work for this company?

Amazon's applicant:

I want to work for Amazon because I think this company is customer focused and at my work I'm passionate about customer service. I also think at Amazon I would be able to improve my technology skills which I could use for my future career development.

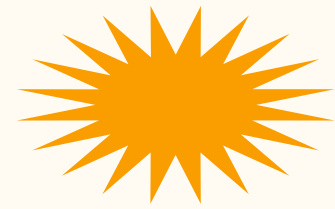
The answer here should imply to what the company is proud of.

What if?

For situational questions you can use
SAR Method: Situation, Action, Result

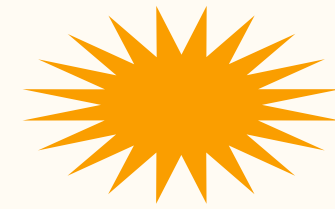
That's the place for your success story – prepare
it, please.





Strengths

Create according to the company's needs in the job description.
e.g. leadership skills, creativity, work under pressure



Weaknesses

Choose here non-essential skills - they are at the very bottom of the job description. Tell about your plan for making it up.

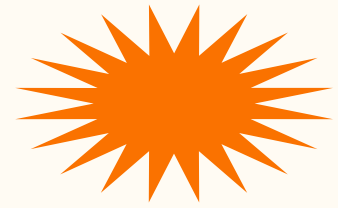
Answer *truthfully*.

If you're applying for a job, you've got to be honest about yourself and your background.

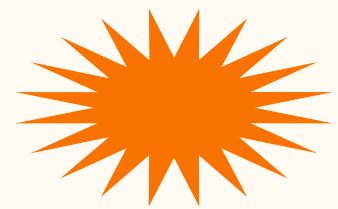
Let the interviewer know your strong points, but be truthful when they ask about your weak points.

Everyone's trying to sound impressive. Your best bet is to be as honest and genuine as you can possibly be.

What are your *salary expectations?*



"With my experience and skills I would expect to receive something in the range of Y to Z PLN gross."



Always give the range. The lowest number should reflect the amount you'd like to earn. It'll give you the room for negotiations.



If you get one of the bizarre questions, don't panic and stay calm. There are no good or bad answers.

You can buy some time - "hmm that's a very interesting question, let me think for a moment about that."

Be prepared. Look through the extreme interviews questions and see the answers. You can also surprise your interviewer:

" - How much water would it take to fill in this room?

- With or without us in this room?"

Handle difficult questions.

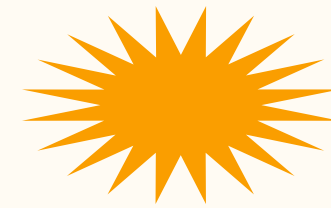
"I'd like to answer here but it seems to me as a private matter."

A woman with long brown hair, wearing glasses and a white shirt with thin vertical stripes, is looking out a window. She has her hand near her chin in a thoughtful pose. The background shows a window with a view of a building.

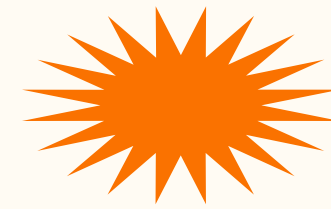
Ask for *repetition.*

Especially over the phone it is ok to say:
"I'm sorry, I didn't understand the question. Could you repeat please?"
"Could you please repeat last question? I'm not sure if I got this correctly."

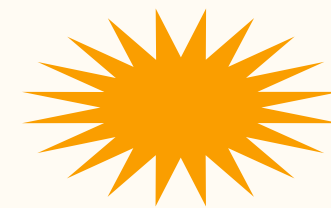
Prepare *great* questions.



The questions are as important as your previous answers. Prepare them and have the notes with you.



"Is it a new position? If not, what happened with the previous employee?"
"What does **success** mean on that position?"



"Who am I going to report to?"
"Who am I going to cooperate with?"
"What are the KPIs on this position?"

Be yourself.

Nothing beats being your true self.

Stand out

It may sound like lame advice, but being yourself helps you shine in a unique and memorable way.



Dziękujemy!

just TAKE
A LESSON



To było świetne spotkanie!

Chcesz więcej?

Wejdź na stronę naszego kursu

Business Class: <https://jtal.pl/sklep/business-class>